**Coordination and Management Plan**

**Title of the Project:**

**Topic Area:**

**Lead PI/Project Coordinator:**

**Collaborators:**

1. **Process for making decisions on scientific/technical direction**

*Discuss the process for deviations from the technical direction outlined in the scope and how final decisions regarding technical direction will be made.*

1. **Publications**

*Discuss anticipated publications from the research, how publication decisions will be made, and who will be responsible for defining who participated in any given publication.*

1. **Intellectual Property Issues**

*Discuss any intellectual property issues and how they will be resolved between different entities.*

1. **Communication Plans**

*Discuss plans for communications and how groups will coordinate and collaborate on the project. Discuss communication strategies that will enable project success.*

1. **Procedures for resolving conflicts**

*Describe the process for resolving competing hypotheses, differences of professional opinion, and other potential conflicts between team members.*

1. **PIs’ roles and administrative, technical, and scientific responsibilities for the project**

*Describe each PI and collaborator’s role in the project including administrative, technical, and scientific responsibilities.*